



LICENSING SUB-COMMITTEE

MEETING TO BE HELD REMOTELY ON
MONDAY, 21ST SEPTEMBER, 2020 AT 1.30 PM

MEMBERSHIP

Councillors

P Latty - Guiseley and Rawdon;
A Marshall-Katung - Little London and Woodhouse;
Third Member still to be confirmed

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=430&MId=10126>

**Enquiries specific to
Entertainment Licensing:**

**Matthew Nelson
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**Agenda compiled by:
Governance and Scrutiny
Support
Civic Hall
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CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p style="text-align: center;"><u>PRELIMINARY PROCEDURES</u></p> <p>ELECTION OF THE CHAIR</p> <p>To seek nominations for the election for the position of Chair.</p>	
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance and Scrutiny Support at least 24 hours before the meeting)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p>LATE ITEMS</p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p> <p><u>HEARINGS</u></p>	
6	Headingley and Hyde Park		<p>APPLICATION TO VARY A PREMISES LICENCE HELD BY RUGBY PITCH, NORTH, SOUTH AND EXTENTIA STANDS EMERALD HEADINGLEY STADIUM, ST MICHAELS LANE, HEADINGLEY, LEEDS, LS6 3BR</p> <p>The report of the Chief Officer Elections and Regulatory advises Members of an application to vary a premises licence, made by Leeds Cricket, Football & Athletic Company Limited, for Rugby Pitch, North, South And Extentia Stands Emerald Headingley Stadium, St Michaels Lane, Headingley, Leeds, LS6 3BR.</p> <p>(Report attached)</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	7 - 74

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Report author: Janice Archibald
0113 378 5029

Report of the Chief Officer Elections and Regulatory

Report to Licensing Sub Committee

Date: 21st September 2020

Subject: Application to vary a premises licence held by Rugby Pitch, North, South And Extentia Stands Emerald Headingley Stadium, St Michaels Lane, Headingley, Leeds, LS6 3BR

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This is an application to vary a premises licence, made by Leeds Cricket, Football & Athletic Company Limited, for Rugby Pitch, North, South And Extentia Stands Emerald Headingley Stadium, St Michaels Lane, Headingley, Leeds, LS6 3BR.

The variation sought is to enable live music events to be hosted over two weekends each year and increase the number of spectators allowed in the ground. The applicant wishes to hold four live music events attracting no more than 19,999 spectators at each event.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from other persons.

1 Purpose of this report

- 1.1 To advise Members of an application made under section 34 of the Licensing Act 2003 ("the Act") to vary a premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

2 History of premises

- 2.1 An application for the grant of a premises licence was received by the licensing department in June 2019. The application attracted representations from residents and as a result the application was heard before the Licensing Sub Committee.
- 2.2 The Licensing Sub Committee made the decision to grant the licence in accordance with the conditions proposed as part of the pro forma risk assessment and operating schedule and were of the opinion that in granting the application would not undermine the licensing objectives.
- 2.3 The licence issued allows the provision of live music and sale by retail of alcohol, the licence in force allows one event per year either on a Friday or Saturday between 12:00 to 23:00 and then one event either a Saturday or a Sunday 11:00 to 18:00 on consecutive days. The events taking place between 12:00 - 23:00 may involve up to 9999 spectators and the day time event between 11:00 - 18:00 may involve up to 4999 spectators.
- 2.4 A copy of the existing licence is attached at Appendix A.

3 The application

- 3.1 The applicant is Leeds Cricket, Football & Athletic Company Limited,
- 3.2 Briefly the application is to:
 - Increase the number of live music events to four over two weekends. All licensable activities and timings are to remain as existing.
- 3.3 A copy of the redacted application form is attached at Appendix B.
- 3.3 The applicant proposes to promote the licensing objectives by taking the additional steps identified in the proforma risk assessment which is attached at Appendix C.

4 Location

- 4.1 A map which identifies the location of this premises is attached at Appendix D.

5 Representations

- 5.1 Under the Act representations can be received from anyone but must be relevant and, in the case of members of the public, must not be frivolous or vexatious.

Representations from Responsible Authorities

5.2 There have been no representations from responsible authorities.

Other representations

5.3 The application has attracted representations from members of the public (described as 'other persons' in the legislation).

5.4 Entertainment Licensing is in receipt of ten letters of objection one of which is on behalf of the residents of the Turnways and Laurel Bank Residents Association. All representations are opposed to this application on the grounds of public nuisance.

5.5 In order to protect personal data, redacted copies of the representations are attached at Appendix E. Unredacted copies will be available at the hearing for Members consideration.

6 Equality and diversity implications

10.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the licensing subcommittee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

7 Options available to Members

7.1 The licensing subcommittee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- Grant the variation as requested.
- Grant the variation whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Reject the whole or part of the application.

7.2 Members of the licensing subcommittee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives and relevant to the application.

8 Background papers

- Guidance issued under s182 Licensing Act 2003
- Statement of Licensing Policy

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Premises Licence

Appendix A

Part A Schedule 12 Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Rugby Pitch, North, South And Extentia Stands, Emerald Headingley Stadium, St Michaels Lane, Headingley, Leeds, LS6 3BR

Licensable activities authorised by this licence

Sale by retail of alcohol, Performance of live music

Times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Friday	12:00 - 23:00
Saturday	11:00 - 23:00
Sunday	11:00 - 18:00

Further details:

Sales from the concession bars will be for consumption within the Headingley Stadium only.

Off sales from the bars on the premises are for consumption within the Headingley Stadium. No off sales for consumption outside of Headingley Stadium will be allowed.

Performance of live music

Friday	12:00 - 23:00
Saturday	11:00 - 23:00
Sunday	11:00 - 18:00

Location of activity:

Outdoors

Further details:

The live music will be amplified.

Details relating to all activities

Non standard timings:

One event per year either on a Friday or a Saturday 12:00 to 23:00 and then one event either a Saturday or a Sunday 11:00 to 18:00 on consecutive days. The event taking place between 12:00-23:00 may involve up to 9999 spectators and the day time event between 11:00-18:00 may involve up to 4999 spectators.

Opening hours of the premises

Friday	12:00 - 23:30
Saturday	11:00 - 23:30
Sunday	11:00 - 18:30

Alcohol is sold for consumption on the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Leeds Cricket, Football & Athletic Company Limited
Headingley Carnegie Stadium
St Michaels Lane
Headingley
Leeds
LS6 3BR

Current Email Address:

Registered number of holder, for example company number, charity number (where applicable)

Registered business number: 28301

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr John Hill

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: KMCPL0999

Licensing authority: Kirklees Metropolitan Council

Licence issued under the authority of Leeds City Council

Mr Shaam Amin
Licensing Officer
Entertainment Licensing
Elections, Licensing and Registration

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- i. beer or cider: ½ pint;
- ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
- iii. still wine in a glass: 125 ml;

- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

General – All four licensing objectives

9. The licence will be used for licensable activities on the occasions as specified.
10. The nature of the event/audience profile will not be changed without the consent of the Responsible Authority.
11. The licensed site will be open to the public during the hours specified.
12. The public will not be admitted to the licensed site until such time that the Licence Holder/nominated person is satisfied that the site is safe and suitable for its intended use.
13. Any authorised officer of the Responsible Authorities shall have free access to all parts of the licensed site whilst the licence is in force for the purposes of supervising the compliance of this Risk Assessment Proforma and Event.
14. The Premises Licence Holder or a nominated person shall be in charge of and remain upon the licensed site whilst the site is being used for licensable activities.
15. An Event Safety Co-ordinator will be appointed who shall be of sufficient competence, status and authority effectively to take responsibility for safety at the event and be able to authorise and supervise safety measures. The Event Safety Co-ordinator and deputy shall have no other additional duties.
16. Comprehensive and detailed colour plans shall be supplied with the Event Management Plan to all Responsible Authorities. The plans shall be to a scale and grid referenced to the standards required by the Responsible Authorities.

The Plans should contain the following items (not exhaustive):

- All boundary fencing (defining the arena, backstage areas, etc)
- All vehicle access routes, including routes for emergency vehicles
- The locations and reference number of all entrance and exit points/gates (including backstage and emergency access points);
- All structures (type / use identified)
- Fire Points
- First Aid Points

- Toilet Blocks
- Water Points
- Welfare provisions, lost & found etc.
- CCTV locations
- Security Control
- Production office etc.

Plans should identify highway routes to the site, car parks, entrances/exits to car parks, pick up points, etc external to the site. It may therefore be necessary to supplement the site plans with colour coded/ grid referenced area maps for this purpose.

There will be no changes to the plans without the consent of the Responsible Authorities.

17. Public Liability and Third Party Insurance adequate for the total capacity of the licensed site and the duration of the event shall be taken out and retained on the site.
18. A means to allow the Licensing Authority information as is necessary to enable an audit of ticket sales shall be provided.

The prevention of crime and disorder

19. Where the sale of alcohol is a licensed activity, all alcohol sales must be made under the authorisation of a Designated Premises Supervisor (DPS) who is a Personal Licence Holder.
20. A supervisors register will be maintained at the licensed site to identify the names and licence details of any other Personal Licence Holders at the licensed site who are to authorise the sale of alcohol. This register will be produced for inspection by any authorised officer of the Responsible Authorities, and shall be retained by the Licence Holder / nominated person for a period of 6 months after the event.
21. The 'Check 21' Scheme will be used to prevent the sale of alcohol to persons under 18 years of age.
22. A suitable CCTV system will be installed, maintained and be operated on the site at all times when the public are on the site.
23. The Event Management Plan will contain detailed information of the CCTV system to be used, including the location of cameras, monitoring and recording arrangements and the retention of recorded information. Any changes to the CCTV arrangements may only be made upon agreement with the Responsible Authorities.
24. Sufficient number of security staff and stewards shall be provided in accordance with the current Event Safety Guide (Purple Book), or to any other standards / numbers as agreed with the Responsible Authorities.
25. The Event Management Plan will contain a Security and Stewarding Plan, including details of the security command structure, the numbers of security and stewarding personnel, their locations, duties and responsibilities, methods of communication, means of identification (including personal identification), briefing arrangements and contingency plans. The Security & Stewarding Plan will not be changed without the agreement of the Responsible Authorities.

26. Security & Steward Personnel Register:

A register will be maintained to record all security and steward personnel working on the licensed site. Details recorded in the register will include: the full name of each individual employed, accompanied by their date of birth, home address, employer, their unique personal identification number allocated for the purpose of the event, and registration number held with the SIA (if applicable). The register must also contain records of the date and times during which the individuals commenced and finished duty which a signed acknowledgement by each individual. The register will be maintained at the licensed site and be produced for inspection by any authorised officer of the Responsible Authorities. The Licence holder will retain the register for a period of 6 months following the event.

27. A Search Policy for patrons entering the licensed site will be provided to the satisfaction of the Responsible Authorities. A Search Policy will be contained within the Event Management Plan.

28. Notices will be displayed at the entrances of the site which state:

- A search will be conducted as a condition of entry to the site;
- Incidents of crime and disorder will be reported to the police;

Entry to the site will be refused to any person who appears to be drunk, acting in a threatening manner or is violent.

29. Members of the public who commit acts of anti-social behaviour will be removed from the site and prevented from returning. Any such instances will be recorded in the Incident Report Register.

30. Any seizure of drugs or offensive weapons shall be recorded in the Incident Report Register and reported to the West Yorkshire Police.

31. Written records of all accidents and safety incidents involving members of the public will be kept in the form of an Incident Report Register. The register will be maintained on the licensed site and produced for inspection by an authorised officer of the Responsible Authorities. The Licence holder will retain the register for a period of 6 months following the event.

32. Glass containers and cans will not be taken into the licensed area/s occupied by the public.

33. No glass bottles or cans shall be sold or supplied in the licensed area.

34. Notices will be prominently displayed at entrance/s to the site which inform customers that glass containers and cans may not be taken into the site.

35. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.

Public Safety

36. The security and safety of the public whilst on the licensed site will be the responsibility of the Premises Licence Holder.

37. The Licence Holder shall ensure that the capacity of the site is controlled and does not exceed the figure as agreed with the Responsible Authorities.

38. The Event Management Plan will include policies and procedures on:
- Entry to the site (including monitoring of any capacity limit)
 - Crowd control and management once the public are in the site (ie front stage pressure)
 - Capacity control within any structure/marquee
 - Egress from the Site a policy to ensure the gradual dispersal of customers from the site
 - Emergency Evacuation of the site

All relevant staff shall be trained on these measures, and all other matters relating to the safety of the public.

39. All access and egress routes, sanitary accommodation, drinking water, first aid points, campsites, car parks and security control units shall be adequately and conspicuously signposted at all times. All access and egress gates are to be provided with relevant gate numbers identifiable from both inside and outside the arena and correspond with the site plan.

Emergency exit gates shall be appropriately identified.

40. Vehicular movement while the public are on the Licensed Site will be limited to those which are essential and will be controlled to ensure safety of the public. The use of 'golf type' buggies on the Licensed Site and back stage will be limited to essential use and will be controlled to ensure safety of public and staff.

41. Where vehicles conflict with pedestrians leaving the arena (ie vehicles travelling from the back stage area) there shall be an agreed vehicle curfew commencing from when pedestrians start leaving the arena until the arena has been cleared.

42. During the event of an evacuation of the site there shall be no vehicle movement until the Licence holder is satisfied that all pedestrians have vacated the area.

43. Concessions shall be briefed to the effect that vehicle movement within the licensed site is strictly prohibited.

44. Any person in charge of a vehicle shall be suitably qualified/trained.

45. Emergency vehicle access routes to the arena and all parts of the Licensed Site shall be provided to the satisfaction of the Responsible Authorities.

46. Emergency vehicle access routes shall be clearly signposted and shall be kept clear of obstructions at all times.

47. The licensee has a fire risk assessment under the Regulatory Reform (Fire Safety) Order 2005. This will be made available at the request of an authorised officer. Please refer to Fire Safety Risk Assessments (open air events & venues booklet) ISBN 139781851128235.

48. Lighting will be provided in all key areas of the site to which the public have access inside and outside the site, including emergency and general access/exit routes, passages, corridors and stair cases, toilets, first aid points, car parks, designates pick up points, bus terminals and any campsites. Enclosed structures, i.e. marquees, will be provided with exit sign boxes lit by both primary and emergency lighting.

49. An electrical emergency lighting system will be installed and maintained. The source of supply for this lighting will be separate from that for the general lighting.

50. The general and all emergency lighting systems will be tested prior to the admission of the public. Records of such tests will be maintained on site for inspection by any authorised officer.
51. A full safety check of the licensed site, including the availability of exit gates and routes for pedestrians and emergency vehicles, will be carried out prior to the admission of the public.
52. Periodic safety checks will be carried out whilst the public are on the site. Records of all such checks will be maintained on the licensed site and produced for inspection by an authorised officer of the Responsible Authorities. The Licence holder will ensure that such records are maintained for a period of 6 months after the event.
53. All electrical installations are to be certified by an electrician as approved to current British Standards as detailed in the HSE Event Safety Guide. All electrical installations and equipment must comply with the general requirements of the Electricity at Work Regulations 1989 or to any revised standards.
54. Electrical installations will be inspected prior to the start of the event by a suitably qualified person.
55. Portable electrical appliances including those brought in temporarily onto the site will be checked on a regular basis by a suitably qualified person to ensure they are in a safe condition.
56. Temporary electrical wiring and distributions will be inspected by a suitably qualified person before they are put into use.
57. Records of all inspections and copies of certificates will be maintained on the licensed site and produced for inspection by any authorised officer of the Responsible Authorities.

The Licence Holder will retain copies of such records and certificates for a period of 6 months following the event.
58. All staging, ramps, stairs front of house barriers and other structures erected on the Licensed Site in connection with the event will comply with the provisions of the HSE Event Safety Guide, and the relevant safety regulations appertaining to the structure.
59. The event Management Plan will contain a schedule of the temporary structures to be installed on site including details of the dimensions / loadings, history of use and details of the suppliers / installation arrangements.

The locations of all temporary structures will be identified on the site plan.
60. All temporary structures shall be suitable and fit for their intended purpose and installed in accordance with the manufacturer's instructions.
61. No additional temporary structures will be allowed on the site other than those for which the details have previously been submitted to and approved by the Responsible Authorities.
62. Completion certificates for all temporary structures will be obtained prior to the admission of the public to the licensed site.

Certificates will be maintained on the site for inspection by any authorised officer and retained for a period of 6 months after the event.
63. A supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.
64. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.

65. 28 days prior to the event Environmental Health Services shall be provided with a full list of food concession units detailing their names, addresses, type of operation and proposed locations within the licensed site. The licensee or sole franchise holder shall ensure that no other food concessionaires other than those already notified are admitted to the licensed site.
66. At the request of an Environmental Health Officer, any food operation not complying with the food hygiene and Health and Safety at Work legislation shall be closed down.
67. The provision of and location of all refreshment / concessionaire facilities shall be positioned well away from the stage and not obstruct access to any exit from the Licensed Site.
68. All concession units shall remain stationary whilst the public are on the site and shall remain stationary for a minimum of 30 minutes once the public have left the site.
69. No catering vehicles approved to be on the site shall be parked down a slope unless the vehicles have been adequately checked.
70. The preparation and serving of hot food and drink will be positioned to prevent the risk of scald and burns to the public.
71. Medical provisions calculated on the attendance figures for the event will be supplied in accordance with the current version of the HSE Event Safety Guide (Purple Book, or to any other standards / numbers as agreed with the Responsible Authorities.
72. The Event Management Plan will contain a Medical Plan, which will include details of the medical provider, a breakdown of the numbers, qualifications and experience of medical personnel.

The Medical Plan will also have particular reference to the quantity and quality of the first aid points, including the size, location, signage, electricity, lighting, flooring, water supply and access by emergency vehicles.

First aid points will be identified on the site plan.
73. If paramedics are to be deployed their registration numbers must be provided to the appropriate Ambulance Authority at least 28 days prior to the start of the event.
74. Public access to any part of the licensed site will be subject to confirmation that the Medical Provider and adequate first aid cover is in place.
75. The Medical Co-ordinator shall be provided with details of the intended programme of acts and activities and shall ensure that any alterations to the programme are notified immediately.
76. A written procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. All relevant staff will be appropriately trained in such procedures.
77. The Event Management Plan will contain a written health and safety policy covering all aspects of the safe use of strobes lasers, smoke machines or any other special effects.
78. Special provisions for disabled persons, namely access and egress. Car parking, sanitation facilities and viewing areas where appropriate shall be provided.

Such facilities will be identified on the site plan.

The prevention of public nuisance

79. The Event shall be carried out in such a way to comply at all times with the Code of Practice on Environmental Noise Control at Concerts (published 1995 by the Noise Control Council ISBN Z 900103515).
80. A noise propagation test shall be undertaken and completed in the morning prior to the start of the music event, or the day before the event.
- Appropriate control limits at the sound mixer position and adjustments to sound amplification equipment will be fixed as a result of testing. The sound system will be configured and operated in a similar manner as intended for the event. The sound source used for the test will be similar in character to the music likely to be produced for any major music event.
81. Bottles will not be placed in the external receptacle between 23.00 and 06.00 hours to minimise noise disturbance to adjoining properties.
82. Waste collection, plant and machinery, deliveries and other activities that might generate noise will be located as far as possible from residential properties and other noise-sensitive properties.
83. All lighting on the site shall be of a suitable intensity and positioning. All lighting on or at the site will be operated in a manner which will not cause a nuisance to nearby properties.
84. The site will be operated in a manner which will prevent unwanted odours causing a nuisance to persons in the immediate area or nearby properties.
85. The Event Management Plan will contain a Litter & Waste Management Strategy. The Strategy will identify:
- Location and number of containers
 - Emptying and replacement schedule
 - Steps to remove litter throughout the event
 - Standby procedures to address any identified refuse accumulations e.g. overflowing receptacles
 - After event cleaning schedule
 - Steps to prevent litter from being dropped offsite
 - Steps to remove litter along roads, entrances and exits adjacent to the site
- Arrangements for waste produced by traders
- Methods proposed to evidence that the above steps have been taken.
86. The site will have an adequate supply of litter bins. Notices requiring customers to use the litter bins will be displayed prominently at the site. Litter bins will be emptied regularly.
87. All materials used to promote or market the event are to be displayed lawfully. The Licensee will take measures to encourage agents, servants, employees or any party acting on her/hers behalf to display promotional materials lawfully.(E.g. By way of contractual agreement.)

88. All reasonable steps will be taken to ensure that activities promoting or publicising the event do not cause littering. Measures to remove such litter as and when it occurs shall be put in place.
89. Sufficient sanitary accommodation units, washing facilities and hand wash/sanitation units and drinking water facilities will be placed in suitable locations around the licensed site in accordance with guidance laid out in the current HSE Event Safety Guide.
90. The event Management Plan will include a water and sanitation management strategy. This shall contain the following
- Location, numbers and types of drinking water points
 - Sources of water supply
 - Methods of sterilisation of taps and erected systems prior to use
 - Methods and frequency of ongoing cleaning and sanitising.
 - Monitoring of water points throughout the event.
 - Drainage of water point areas.
 - Water quality sampling regime before and during the event.
 - Methods proposed to evidence that the above steps have been taken.
 - Location, numbers and types of sanitary accommodation.
 - Disabled facilities
 - Male/Female split.
 - Washing facilities provided.
 - Methods and frequency of emptying, cleaning and monitoring of the sanitation facilities throughout the event.
 - Methods and frequency of refilling and monitoring of hand sanitation units
 - Drainage of sanitation areas
 - Methods proposed to evidence that the above steps have been taken.
- Once agreed, the contents of the strategy will be followed throughout the event
- The locations of such facilities will be identified on the site plan.
91. All sanitation and drinking water supplies shall be in position and serviced prior to the admission of the public to the site.

92. A traffic management plan will be provided to the satisfaction of all relevant agencies. This will include details of:

- Traffic Routes
- Traffic Regulation orders
- Traffic Signage
- Car Parks
- Management of vehicle gates
- Traffic Spotters
- Tow Away Facilities
- Advanced information in the media
- Use of Public Transport / Coaches
- Pedestrian Access Facilities

The plans of the licensed site shall identify routes for emergency vehicles around the licensed site and location of car parks. This plan should be supplemented with area maps identifying traffic routes to the site, access & egress points to car parks and the identified access/egress routes for emergency vehicles (unless this information may be contained on the same site plan).

93. Designated areas will be used for car parking. Such areas will be adequately stewarded, illuminated and signed.

Protection of children from harm

94. Where the event consists of children's activities and / or has crèche/lost children's facilities, the Licence Holder will ensure that the necessary background checks including relevant police checks on all potential staff are carried out.

This will be demonstrated in the Event Management Plan.

The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.

Annex 3 – Conditions attached after a hearing by the licensing authority

General – All four licensing objectives

95. One event per year either on a Friday or a Saturday 12:00 to 23:00 and then one event either a Saturday or a Sunday 11:00 to 18:00 on consecutive days. The event taking place between 12:00-23:00 may involve up to 9999 spectators and the day time event between 11:00-18:00 may involve up to 4999 spectators.

The prevention of public nuisance

96. The Event Management Plan shall contain a Noise Management Strategy.

The Strategy shall identify how noise arising from the holding of the event will be effectively controlled so as to prevent public nuisance and show full compliance with the licence conditions and the Code of Practice on Environmental Noise Control concerts (published by the Noise Control Council ISBN 2900103515). This Strategy shall include proposals for dealing with noise from:

- Regulated Entertainment
- Concessions including funfair rides
- Fireworks and other pyrotechnics
- How any overrun will be prevented or controlled

Once agreed the contents of the strategy shall be followed throughout the event.

97. An independent noise consultant to assess the positioning of sound sources prevent and to monitor noise throughout the event must be present. Any testing of sound equipment will not take place before 10:00 and will last for a maximum of 2 hours on any one day. The noise consultant will be available throughout the duration of the event and will have complete authority to ensure licence compliance without interference from the Premises Licence Holder or any other party on behalf of the event and will have an on-site team to monitor noise throughout the event, including from external points at the nearest noise sensitive residential properties. The noise consultant will maintain a noise log which will be available at all times for inspection by an authorised officer and for 31 days following the event.
98. A draft Event Management Plan will be made available to responsible authorities including the local authority no later than 90 days before an event. The final version of the Event Management Plan will be prepared no less than 7 days before the event.

The protection of children from harm

99. All staff will receive training to the procedures for dealing with unaccompanied and lost children on the site to prevent them from harm. Such training and procedures will be demonstrated in the Event Management Plan.

Annex 4 – Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.

PREM 04367/002



Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form If you are completing this form by hand please write legibly in block capitals In all cases ensure your answers are inside the boxes and written in black ink Use additional sheets if necessary

You may wish to keep a copy of the completed form for your records

I/We Leeds Cricket, Football & Athletic Co Ltd (insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number PREM/04367/001

Part 1 - Premises Details

Postal address of premises or if none Ordnance survey map reference or description
Rugby Pitch North South and Extentia Stand
Emerald Headingley Stadium
St Michaels Lane
Headingley
Post town LEEDS Post code LS6 3BR

Telephone number of premises (if any)

Non domestic rateable value of premises £138,000

Part 2 - Applicant Details

Daytime contact telephone number

Email address (optional)

Current postal address if different from premises address As above

Post Town Postcode

23 JAN 2020 RECEIVED

Vertical text on the right edge of the page.

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes No

If not, from what date do you want the variation to take effect?

Day		Month		Year	

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1)

Yes No

Please describe briefly the nature of the proposed variation (please read guidance note 2)

We wish to vary the Premises Licence **PREM/04367/001** to enable live music events to be hosted over two weekends each year and increase the number of spectators allowed in ground We are applying for a maximum of four live outdoor music events attracting no more than 19,999 spectators at each event

There is no change to the layout of the premises There is no increase in the hours that we wish to operate

For ease please see the below description of the premises below,

The premises known as the 'rugby bowl' includes the rugby pitch, the north stand, south stand and east stand which all sit within the rugby stadium at Emerald Headingley Stadium Please note this application excludes the use of the Western Terrace

The premises will be served by bars and toilets within the North, South and Extentia Stands where both alcoholic and non-alcoholic refreshments are to be served

If your proposed variation would mean that 5 000 or more people are expected to attend the premises at any one time please state the number expected to attend

19,999

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful

Please tick all that apply

Provision of regulated entertainment

- a) play (if ticking yes fill in box A)
- b) films (if ticking yes fill in box B)
- c) indoor sporting events (if ticking yes fill in box C)
- d) boxing or wrestling entertainment (if ticking yes fill in box D)
- e) live music (if ticking yes fill in box E)
- f) recorded music (if ticking yes fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes fill in box H)

Provision of late-night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)
Tue			
Wed			Non standard timings Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left please list (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 5)		
Tue			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)		
Wed					
Thur			Non standard timings Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left please list (please read guidance note 7)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	X
Mon			<p>Please give further details here (please read guidance note 4)</p> <p>The live music will be amplified Spectators will be able to consume alcohol on the premises purchased from the North, South and Extentia Stand bars</p> <p>State any seasonal variations for the performance of live music (please read guidance note 5)</p> <p>We anticipate a maximum of four live outdoor music events over two weekends each year attracting no more than 19,999</p> <p>Non standard timings Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left please list. (Please read guidance note 7)</p>	Both	
Tue					
Wed					
Thur					
Fri	12 00	23 00			
Sat	11 00	23 00			
Sun	11 00	18 00			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<p>Please give further details here (please read guidance note 5)</p> <p>State any seasonal variations for the playing of recorded music (please read guidance note 6)</p> <p>Non standard timings Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left please list (please read guidance note 7)</p>	Both	
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

G

Performance of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur						
Fri				Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the entertainment of a similar description to that falling within (e) (f) or (g) (please read guidance note 6)		
Thur						
Fri				Non standard timings Where you intend to use the premises for the entertainment of a similar description to that falling within e) f) or g) at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat						
Sun						

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 9)	On the premises	
Day	Start	Finish		Off the premises	
Mon			State any seasonal variations for providing dancing facilities (please read guidance note 6)	Both	
Tue					
Wed			Sales from the bars will be for consumption within the stadium only Off sales from the bars on the premises are for consumption within the stadium No off sales for consumption outside the stadium will be allowed		
Thur					
Fri	12 00	23 00	Non standard timings Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left please list. (please read guidance note 7)		
Sat	11 00	23 00			
Sun	11 00	18 00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

Not applicable

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon			<p>Non standard timings Where you intend to open the premises to be open to the public at different times from those listed in the column on the left please list. (please read guidance note 7)</p> <p>To allow for a 30-minute wind down period from the last sale of alcohol to closure of the premises</p>
Tue			
Wed			
Thur			
Fri	12 00	23 30	
Sat	11 00	23 30	
Sun	11 00	18 30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Condition 95

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Please tick ✓ yes

If you have not ticked one of these boxes please fill in reasons for not including the licence or part of it below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 11)

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All outdoor related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote the prevention of crime and disorder. Stewarding and policing deployments will be calculated based on spectator attendance and crowd intelligence at the pre planning stages.

All other existing policies and strategies will be adopted to ensure public safety e.g. contingency, medical and evacuation plans. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide).

We are mindful of residents and will adopt a policy consistent with existing procedures to minimise noise and light disruption. Floodlights will be turned off by 23:00 and no bottle bins or waste will be emptied or collected until the next day.

We are a family-oriented business and do not provide entertainment of a sexual or adult nature. We have key on site personnel trained in safeguarding measures who are DBS checked and trained to deal with lost children and vulnerable adults.

See proforma risk assessment attached.

b) The prevention of crime and disorder

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All pitch related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote the prevention of crime and disorder. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide).

The event would attract the use of a control room where the ground can be viewed on CCTV monitors. A Ground Safety Officer and Deputy together with a Head Steward and Supervisors would be integral to event planning and the pre event briefing. The provision of and training of individual stewards will be calculated depending on the nature of the event taking into consideration the crowd demographic.

All car parks and external areas will be lit during the event and any incidents will be reported to control, logged and reviewed to determine any remedial action to prevent future issues.

See proforma risk assessment attached.

c) Public safety

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All pitch related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote public safety. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide)

The event would attract the use of a control room where the ground can be viewed on CCTV monitors. A Ground Safety Officer and Deputy together with a Head Steward and Supervisors would be integral to event planning and the pre event briefing. The provision and training of individual stewards will be calculated depending on the nature of the event taking into consideration the crowd demographic.

All car parks and external areas will be lit during the event and any incidents will be reported to control, logged and reviewed to determine any remedial action to prevent future issues.

All other existing policies and strategies will be adopted at the event to ensure public safety e.g. contingency, medical and evacuation plans.

See proforma risk assessment attached

d) The prevention of public nuisance

We are mindful of the residents within the local area and will adopt a policy consistent with existing procedures to minimise noise and light disruption. Floodlights will be turned off by 23:00 and no bottle bins or waste will be emptied or collected until the next day.

The Western Terrace which is the closest stand to noise sensitive premises will not be used and is excluded from this premises licence application.

We will advertise and operate an attended complaint telephone number through which noise complaints can be channelled. The feedback will be given to the sound engineers immediately to judge whether or not adjustments to the music level are required.

See proforma risk assessment attached

e) The protection of children from harm

We are a family-oriented business and do not provide entertainment of a sexual or adult nature. We have key on site personnel trained in safeguarding measures who are DBS checked and trained to deal with lost children and vulnerable adults.

In addition to the above children will not be allowed on the premises unaccompanied.

See proforma risk assessment attached

Please tick ✓ Yes

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent in what capacity

Signature

Date

Capacity



22nd Jan 2020

Head of Operations

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14) **If signing on behalf of the applicant please state in what capacity**

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Notes for guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003

- 1 You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy
- 2 Describe the premises for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises
- 3 In terms of specific regulated entertainments please note that
 - Plays no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 500
 - Films no licence is required for 'not-for-profit' film exhibition held in community premises between 08 00 and 23 00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises and (b) ensures that each such screening abides by age classification ratings
 - Indoor sporting events no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 1000
 - Boxing or Wrestling Entertainment no licence is required for a contest exhibition or display of Greco-Roman wrestling or freestyle wrestling between 08 00 and 23 00 on any day provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event
 - Live music no licence permission is required for
 - a performance of unamplified live music between 08 00 and 23 00 on any day on any premises
 - a performance of amplified live music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day in a workplace that is not licensed to sell alcohol on those premises provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance from a person who is responsible for the premises
 - a performance of amplified live music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school or (iii) the health care provider for the hospital
 - Recorded Music no licence permission is required for
 - any playing of recorded music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500

- any playing of recorded music between 08 00 and 23 00 on any day, in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance from a person who is responsible for the premises
 - any playing of recorded music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority, or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school proprietor or (iii) the health care provider for the hospital
 - Dance no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 500 However a performance which amounts to adult entertainment remains licensable
 - Cross activity exemptions no licence is required between 08 00 and 23 00 on any day with no limit on audience size for
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus provided that (a) it takes place within a moveable structure that accommodates the audience and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days
- 4 Where taking place in a building or other structure please tick as appropriate (indoors may include a tent)
 - 5 For example the type of activity to be authorised, if not already stated and give relevant further details for example (but not exclusively) whether or not music will be amplified or unamplified
 - 6 For example (but not exclusively) where the activity will occur on additional days during the summer months
 - 7 For example (but not exclusively) where you wish the activity to go on longer on a particular day e.g. Christmas Eve
 - 8 Please give timings in 24 hour clock (e.g. 16 00) and only give details for the days of the week when you intend the premises to be used for the activity
 - 9 If you wish people to be able to consume alcohol on the premises please tick on the premises If you wish people to be able to purchase alcohol to consume away from the premises please tick off the premises If you wish people to be able to do both please tick both
 - 10 Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises for example (but not exclusively) nudity or semi-nudity films for restricted age groups or the presence of gaming machines
 - 11 Please list here steps you will take to promote all four licensing objectives together
 - 12 The application form must be signed
 - 13 An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so

- 14 Where there is more than one applicant each of the applicants or their respective agent must sign the application form
- 15 This is the address which we shall use to correspond with you about this application

PRem/04367/002

Licensing Act 2003



Leeds
CITY COUNCIL

Guidance Note

Proforma Risk Assessment for Outdoor Events V2

Please complete the details below

Applicant name	Leeds Cricket Football and Athletic Company Limited
Business name	Leeds Cricket Football and Athletic Company Limited
Business address	Emerald Headingley Stadium, St Michaels Lane, LEEDS
Postcode	LS6 3BR

Guidance about this document

- 1 The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives
- 2 Whilst the Licensing Authority cannot insist that you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings
- 3 If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule
- 4 The Licensing Authority strongly recommends that you consult with the responsible authorities early in the application process to ensure that the measures you are suggesting are appropriate and sufficient for your application Contact details for the responsible authorities are in the guidance note in the application pack Please contact Entertainment Licensing if you cannot find this information

How to use this document

- 1 If you are happy to volunteer the control measures as part of your application place a tick in the relevant box in the right hand column You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment" These measures will then appear on your licence

General	CODE	✓
The Licence will be used for licensable activities on the occasions as specified	20E001	✓
The nature of the event/audience profile will not be changed without the consent of the Responsible Authority	20E002	✓
The licensed site will be open to the public during the hours specified	20E003	✓
The public will not be admitted to the licensed site until such time that the Licence Holder/nominated person is satisfied that the site is safe and suitable for its intended use	20E004	✓
Any authorised officer of the Responsible Authorities shall have free access to all parts of the licensed site whilst the licence is in force for the purposes of supervising the compliance of this Risk Assessment Proforma and Event	20E005	✓
The Premises Licence Holder or a nominated person shall be in charge of and remain upon the licensed site whilst the site is being used for licensable activities	20E006	✓
An Event Safety Co-ordinator will be appointed who shall be of sufficient competence, status and authority effectively to take responsibility for safety at the event and be able to authorise and supervise safety measures The Event Safety Co-ordinator and deputy shall have no other additional duties	20E007	✓
Event Safety Coordinator will ensure that periodic wind speed measurements are taken throughout the event The results of these measurements are to be recorded and made available to the Licensing Authority	20E008	✓
Comprehensive and detailed colour plans shall be supplied with the Event Management Plan to all Responsible Authorities The plans shall be to a scale and grid referenced to the standards required by the Responsible Authorities The Plans should contain the following items (not exhaustive) <ul style="list-style-type: none"> • All boundary fencing (defining the arena, backstage areas, etc) • All vehicle access routes, including routes for emergency vehicles • The locations and reference number of all entrance and exit points/gates (including backstage and emergency access points), • All structures (type / use identified) • Fire Points • First Aid Points • Toilet Blocks • Water Points • Welfare provisions, lost & found etc • CCTV locations • Security Control • Production office etc 	20E009	✓

Plans should identify highway routes to the site, car parks, entrances/exits to car parks, pick up points, etc external to the site It may therefore be necessary to supplement the site plans with colour coded/ grid referenced area maps for this purpose		
There will be no changes to the plans without the consent of the Responsible Authorities		

Insurance	CODE	✓
Public Liability and Third-Party Insurance adequate for the total capacity of the licensed site and the duration of the event shall be taken out and retained on the site	20E010	✓

Ticket Sales	CODE	✓
A means to allow the Licensing Authority information as is necessary to enable an audit of ticket sales shall be provided	20E011	✓

Sale of Alcohol	CODE	✓
Where the sale of alcohol is a licensed activity, all alcohol sales must be made under the authorisation of a Designated Premises Supervisor (DPS) who is a Personal Licence Holder	20E012	✓
A supervisors register will be maintained at the licensed site to identify the names and licence details of any other Personal Licence Holders at the licensed site who are to authorise the sale of alcohol This register will be produced for inspection by any authorised officer of the Responsible Authorities and shall be retained by the Licence Holder / nominated person for a period of 6 months after the event	20E013	✓
The 'Check 21' Scheme will be used to prevent the sale of alcohol to persons under 18 years of age	20E014	✓

Public Safety	CODE	✓
The security and safety of the public whilst on the licensed site will be the responsibility of the Premises Licence Holder	20E015	✓

CCTV	CODE	✓
A suitable CCTV system will be installed, maintained and be operated on the site at all times when the public are on the site	20E016	✓

<p>The Event Management Plan will contain detailed information of the CCTV system to be used, including the location of cameras, monitoring and recording arrangements and the retention of recorded information</p> <p>Any changes to the CCTV arrangements may only be made upon agreement with the Responsible Authorities</p>	20E017	✓
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Security	CODE	✓
<p>Sufficient number of security staff and stewards shall be provided in accordance with the current Event Safety Guide (Purple Book), or to any other standards / numbers as agreed with the Responsible Authorities</p>	20E018	✓
<p>The event Management Plan will contain a Security and Stewarding Plan, including details of the security command structure, the numbers of security and stewarding personnel, their locations, duties and responsibilities, methods of communication, means of identification (including personal identification), briefing arrangements and contingency plans</p> <p>The Security & Stewarding Plan will not be changed without the agreement of the Responsible Authorities</p>	20E019	✓
<p>Security & Steward Personnel Register</p> <p>A register will be maintained to record all security and steward personnel working on the licensed site. Details recorded in the register will include the full name of each individual employed, accompanied by their date of birth, home address, employer, their unique personal identification number allocated for the purpose of the event, and registration number held with the SIA (if applicable). The register must also contain records of the date and times during which the individuals commenced and finished duty which a signed acknowledgement by each individual</p> <p>The register will be maintained at the licensed site and be produced for inspection by any authorised officer of the Responsible Authorities</p> <p>The Licence holder will retain the register for a period of 6 months following the event</p>	20E020	✓

Search Policy	CODE	✓
<p>A search Policy for patrons entering the licensed site will be provided to the satisfaction of the Responsible Authorities</p> <p>A Search Policy will be contained within the Event Management Plan</p>	20E021	✓

<p>Notices will be displayed at the entrances of the site which state</p> <ul style="list-style-type: none"> • A search will be conducted as a condition of entry to the site, • Incidents of crime and disorder will be reported to the police, • Entry to the site will be refused to any person who appears to be drunk, acting in a threatening manner or is violent, <p>Entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</p>	20E022	✓
<p>Members of the public who commit acts of anti-social behaviour will be removed from the site and prevented from returning Any such instances will be recorded in the Incident Report Register</p>	20E023	✓
<p>Any seizure of drugs or offensive weapons shall be recorded in the Incident Report Register and reported to the West Yorkshire Police</p>	20E024	✓
<p>A suitable receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police</p>	20E025	✓

Incident Register	CODE	✓
<p>Written records of all accidents and safety incidents involving members of the public will be kept in the form of an Incident Report Register</p> <p>The register will be maintained on the licensed site and produced for inspection by an authorised officer of the Responsible Authorities</p> <p>The Licence holder will retain the register for a period of 6 months following the event</p>	20E026	✓

Glass Receptacles	CODE	✓
<p>Glass containers and cans will not be taken into the licensed area/s occupied by the public</p>	20E027	✓
<p>No glass bottles or cans shall be sold or supplied in the licensed area</p>	20E028	✓
<p>Notices will be prominently displayed at entrance/s to the site which inform customers that glass containers and cans may not be taken into the site</p>	20E029	✓
<p>Sealed skips will be used for the deposit of glass containers</p>	20E030	✓

Capacity	CODE	✓
<p>The Licence Holder shall ensure that the capacity of the site is controlled and does not exceed the figure as agreed with the Responsible Authorities</p>	20E031	✓

<p>The Event Management Plan will include policies and procedures on</p> <ul style="list-style-type: none"> • Entry to the site (including monitoring of any capacity limit) • Crowd control and management once the public are in the site (ie front stage pressure) • Capacity control within any structure/marquee • Egress from the Site – a policy to ensure the gradual dispersal of customers from the site • Emergency Evacuation of the site <p>All relevant staff shall be trained on these measures, and all other matters relating to the safety of the public</p>	20E032	✓
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Signage	CODE	✓
<p>All access and egress routes, sanitary accommodation, drinking water, first aid points, campsites, car parks and security control units shall be adequately and conspicuously signposted at all times All access and egress gates are to be provided with relevant gate numbers identifiable from both inside and outside the arena and correspond with the site plan</p> <p>Emergency exit gates shall be appropriately identified</p>	20E033	✓

Vehicle Movement	CODE	✓
A fully navigable route for vehicle use avoiding conflict with pedestrian traffic will be provided to all areas for the licensed site	20E034	✓
Vehicular movement while the public are on the Licensed Site will be limited to those which are essential and will be controlled to ensure safety of the public The use of 'golf type' buggies on the Licensed Site and back stage will be limited to essential use and will controlled to ensure safety of public and staff	20E035	✓
Where vehicles conflict with pedestrians leaving the arena (ie vehicles travelling from the backstage area) there shall be an agreed vehicle curfew commencing from when pedestrians start leaving the arena until the arena has been cleared	20E036	✓
During the event of an evacuation of the site there shall be no vehicle movement until the Licence holder is satisfied that all pedestrians have vacated the area	20E037	✓
Concessions shall be briefed to the effect that vehicle movement within the licensed site is strictly prohibited	20E038	✓
Any person in charge of a vehicle shall be suitably qualified/trained	20E039	✓

Emergency Vehicles	CODE	✓
Emergency vehicle access routes to the arena and all parts of the Licensed Site shall be provided to the satisfaction of the Responsible Authorities	20E040	✓
Emergency vehicle access routes shall be clearly signposted and shall be kept clear of obstructions at all times	20E041	✓

Fire Safety	CODE	✓
The licensee has a fire risk assessment under the Regulatory Reform (Fire Safety) Order 2005 This will be made available at the request of an authorised officer	20E042	✓

Lighting	CODE	✓
Lighting will be provided in all key areas of the site to which the public have access inside and outside the site, including emergency and general access/exit routes, passages, corridors and stair cases, toilets, first aid points, car parks, designates pick up points, bus terminals and any campsites	20E043	✓
Enclosed structures, i e marquees, will be provided with exit sign boxes lit by both primary and emergency lighting		
An electrical emergency lighting system will be installed and maintained The source of supply for this lighting will be separate from that for the general lighting	20E044	✓
The emergency lighting will illuminate all exit signs, gate number and exit routes from the site	20E045	✓
The general and all emergency lighting systems will be tested prior to the admission of the public Records of such tests will be maintained on site for inspection by any authorised officer	20E046	✓

Site Safety Check	CODE	✓
A full safety check of the licensed site, including the availability of exit gates and routes for pedestrians and emergency vehicles, will be carried out prior to the admission of the public	20E047	✓
Periodic safety checks will be carried out whilst the public are on the site	20E048	✓
Records of all such checks will be maintained on the licensed site and produced for inspection by an authorised officer of the Responsible Authorities		
The Licence holder will ensure that such records are maintained for a period of 6 months after the event		

Electrical Installations	CODE	✓
All electrical installations are to be certified by an electrician as approved to current British Standards as detailed in the HSE Event Safety Guide. All electrical installations and equipment must comply with the general requirements of the Electricity at Work Regulations 1989 or to any revised standards	20E049	✓
Electrical installations will be inspected prior to the start of the event by a suitably qualified person	20E050	✓
Portable electrical appliances including those brought in temporarily onto the site will be checked on a regular basis by a suitably qualified person to ensure they are in a safe condition	20E051	✓
Temporary electrical wiring and distributions will be inspected by a suitably qualified person before they are put into use	20E052	✓
Records of all inspections and copies of certificates will be maintained on the licensed site and produced for inspection by any authorised officer of the Responsible Authorities The Licence Holder will retain copies of such records and certificates for a period of 6 months following the event	20E053	✓

Structures	CODE	✓
All staging, ramps, stairs, front of house barriers and other structures erected on the Licensed Site in connection with the event will comply with the provisions of the HSE Event Safety Guide, and the relevant safety regulations appertaining to the structure	20E054	✓
The event Management Plan will contain a schedule of the temporary structures to be installed on site including details of the dimensions / loadings, history of use and details of the suppliers / installation arrangements The locations of all temporary structures will be identified on the site plan	20E055	✓
All temporary structures shall be suitable and fit for their intended purpose and installed in accordance with the manufacturer's instructions	20E056	✓
No additional temporary structures will be allowed on the site other than those for which the details have previously been submitted to and approved by the Responsible Authorities	20E057	✓
Completion certificates for all temporary structures will be obtained prior to the admission of the public to the licensed site Certificates will be maintained on the site for inspection by any authorised officer and retained for a period of 6 months after the event	20E058	✓

Regular safety inspections of temporary structures shall be undertaken. A written record of these inspections will be kept.	20E059	✓
The records will be maintained on site for inspection by an authorised officer and retained for a period of 6 months after.		
A supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	20E060	✓
Regular safety checks of guarding to fires and open flames will be undertaken.	20E061	
All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.	20E062	✓

Catering	CODE	✓
28 days prior to the event Environmental Health Services shall be provided with a full list of food concession units detailing their names, addresses, type of operation and proposed locations within the licensed site. The licensee or sole franchise holder shall ensure that no other food concessionaires other than those already notified are admitted to the licensed site.	20E063	✓
At the request of an Environmental Health Officer, any food operation not complying with the food hygiene and Health and Safety at Work legislation shall be closed down.	20E064	✓
The provision of and location of all refreshment / concessionaire facilities shall be positioned well away from the stage and not obstruct access to any exit from the Licensed Site.	20E065	✓
All concession units shall remain stationary whilst the public are on the site and shall remain stationary for a minimum of 30 minutes once the public have left the site.	20E066	✓
Concessions will be made aware that the movement of any vehicles, including golf buggies, on the licensed site whilst the public are present is strictly prohibited. Any concessions ignoring this requirement will be rejected from the site.	20E067	✓
No catering vehicles approved to be on the site shall be parked down a slope unless the vehicles have been adequately checked.	20E068	✓
The preparation and serving of hot food and drink will be positioned to prevent the risk of scald and burns to the public.	20E069	✓

Medical Provisions	CODE	✓
Medical provisions calculated on the attendance figures for the event will be supplied in accordance with the current version of the HSE Event Safety Guide (Purple Book, or to any other standards / numbers as agreed with the Responsible Authorities	20E070	✓
The Event Management Plan will contain a Medical Plan, which will include details of the medical provider, a breakdown of the numbers, qualifications and experience of medical personnel The Medical Plan will also have particular reference to the quantity and quality of the first aid points, including the size, location, signage, electricity, lighting, flooring, water supply and access by emergency vehicles First aid points will be identified on the site plan	20E071	✓
If paramedics are to be deployed their registration numbers must be provided to the appropriate Ambulance Authority at least 28 days prior to the start of the event	20E072	✓
Public access to any part of the licensed site will be subject to confirmation that the Medical Provider and adequate first aid cover is in place	20E073	✓
The Medical Co-ordinator shall be provided with details of the intended programme of acts and activities and shall ensure that any alterations to the programme are notified immediately	20E074	✓
A written procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs All relevant staff will be appropriately trained in such procedures	20E075	✓

Special effects	CODE	✓
The Event Management Plan will contain a written health and safety policy covering all aspects of the safe use of strobes lasers, smoke machines or any other special effects	20E076	✓
The use of strobes and similar effects shall be displayed on event advertising media (including electronic publicity) and displayed on the event tickets and upon entry to the site	20E077	✓
Details of all Lasers to be used during the event must be provided to the Leeds City Council Health and Safety team no later than 28 days prior to the event	20E078	✓

Tattoo Artists	CODE	✓
The Licensing Authority shall be provided with 28 days notice of details of any tattooists or body piercers which are to trade on the Licensed site	20E079	

Disabled Facilities	CODE	✓
Special provisions for disabled persons, namely access and egress Car parking, sanitation facilities and viewing areas where appropriate shall be provided Such facilities will be identified on the site plan	20E080	✓
The event Management Plan shall contain a procedure for the safe evacuation of disabled persons Staff will be trained in the procedure and a record kept of such training	20E081	✓

Public Nuisance	CODE	✓
The Event shall be carried out in such a way to comply at all times with the Code of Practice on Environmental Noise Control at Concerts (published 1995 by the Noise Control Council ISBN Z 900103515)	20E082	✓
The Event Management Plan shall contain a Noise Management Strategy The Strategy shall identify how noise arising from the holding of the event will be effectively controlled so as to prevent public nuisance and show full compliance with licence conditions and with the Code of Practice on Environmental Noise Control at concerts (published by the Noise Control Council ISBN 2900103515) This strategy shall include proposals for dealing with noise from <ul style="list-style-type: none"> • Regulated Entertainment • Concessions including funfair rides • Fireworks and other pyrotechnics • How any overrun will be prevented or controlled Once agreed the contents of the strategy shall be followed throughout the event	20E083	✓
A noise propagation test shall be undertaken and completed in the morning prior to the start of the music event, or the day before the event Appropriate control limits at the sound mixer position and adjustments to sound amplification equipment will be fixed as a result of testing The sound system will be configured and operated in a similar manner as intended for the event The sound source used for the test will be similar in character to the music likely to be produced for any major music event	20E084	✓

An independent noise consultant to assess the positioning of sound sources pre-event and to monitor noise throughout the event must be present Any testing of sound equipment will not take place before 10 00hrs and will last for a maximum of 2 hours on any one day The noise consultant will be available throughout the duration of the event and will have complete authority to ensure licence compliance without interference from the Premises Licence Holder or any other party on behalf of the event and will have an on-site team to monitor noise throughout the event The noise consultant will maintain a noise log which will be available at all times for inspection by an authorised officer	20E085	✓
Bottles will not be placed in the external receptacle after 23 00 hours to minimise noise disturbance to adjoining properties	20E086	✓
Waste collection, plant and machinery, deliveries and other activities that might generate noise will be located as far as possible from residential properties and other noise-sensitive properties	20E087	✓
No nuisance will be caused by noise or vibration emanating from the site from external plant or equipment	20E088	✓
The rating level of noise from plant and machinery will be no higher than 5dB below the lowest background level at the most affected noise sensitive premises during the operation of the plant Plant and machinery will be regularly serviced and maintained to continue to meet the rating level	20E089	✓
All lighting on the site shall be of a suitable intensity and positioning All lighting on or at the site will be operated in a manner which will not cause a nuisance to nearby properties	20E090	✓
The site will be operated in a manner which will prevent unwanted odours causing a nuisance to persons in the immediate area or nearby properties	20E091	✓
The Event Management Plan will contain a Litter & Waste Management Strategy The Strategy will identify <ul style="list-style-type: none"> • Location and number of containers • Emptying and replacement schedule • Steps to remove litter throughout the event • Standby procedures to address any identified refuse accumulations e.g overflowing receptacles • After event cleaning schedule • Steps to prevent litter from being dropped offsite • Steps to remove litter along roads, entrances and exits adjacent to the site Arrangements for waste produced by traders • Methods proposed to evidence that the above steps have been taken 	20E092	✓
The site will have an adequate supply of litter bins Notices requiring customers to use the litter bins will be displayed prominently at the site Litter bins will be emptied regularly	20E093	✓

All materials used to promote or market the event are to be displayed lawfully The Licensee will take measures to encourage agents, servants, employees or any party acting on her/her behalf to display promotional materials lawfully (e.g. By way of contractual agreement)	20E094	✓
All reasonable steps will be taken to ensure that activities promoting or publicising the event do not cause littering Measures to remove such litter as and when it occurs shall be put in place	20E095	✓

Sanitation	CODE	✓
Sufficient sanitary accommodation units, washing facilities and hand wash/sanitation units and drinking water facilities will be placed in suitable locations around the licensed site in accordance with guidance laid out in the current HSE Event Safety Guide	20E096	✓
<p>The event Management Plan will include a water and sanitation management strategy This shall contain the following</p> <ul style="list-style-type: none"> • Location, numbers and types of drinking water points • Sources of water supply • Methods of sterilisation of taps and erected systems prior to use • Methods and frequency of ongoing cleaning and sanitising • Monitoring of water points throughout the event • Drainage of water point areas • Water quality sampling regime before and during the event • Methods proposed to evidence that the above steps have been taken • Location, numbers and types of sanitary accommodation • Disabled facilities • Male/Female split • Washing facilities provided • Methods and frequency of emptying, cleaning and monitoring of the sanitation facilities throughout the event • Methods and frequency of refilling and monitoring of hand sanitation units • Drainage of sanitation areas • Methods proposed to evidence that the above steps have been taken <p>Once agreed, the contents of the strategy will be followed throughout the event</p> <p>The locations of such facilities will be identified on the site plan</p>	20E097	✓
Sufficient drinking water points will be placed around the licensed site for the adequate supply of free, potable and wholesome drinking water for visitors throughout the event Provisions will be made for an alternative supply of drinking water in case of failure of planned sources of drinking water	20E098	✓

All sanitation and drinking water supplies shall be in position and serviced prior to the admission of the public to the site	20E099	✓
The drinking water point areas will be monitored on a regular basis throughout the event. Monitoring will include checks on adequacy of drinking water supply, checks on cleaning and sanitisation of the points, checks for leaks, damage, flooding and blockages. Any problems will be addressed straight away. Records of all such checks will be maintained on the licensed site and produced for inspection by any authorised officer of the Responsible Authorities. The Licence Holder will retain copies of such records and certificates for a period of 6 months following the event	20E100	✓
Sanitary accommodation units will be regularly emptied throughout the event by a competent Licensed Contractor. To ensure public safety during the emptying of sanitary units, emptying procedures will conform to site safety rules as outlined in any Risk Assessments and site safety plans	20E101	

Traffic Management	CODE	✓
A traffic management plan will be provided to the satisfaction of all relevant agencies. This will include details of <ul style="list-style-type: none"> • Traffic Routes • Traffic Regulation orders • Traffic Signage • Car Parks • Management of vehicle gates • Traffic Spotters • Tow Away Facilities • Advanced information in the media • Use of Public Transport / Coaches • Pedestrian Access Facilities <p>The plans of the licensed site shall identify routes for emergency vehicles around the licensed site and location of car parks. This plan should be supplemented with area maps identifying traffic routes to the site, access & egress points to car parks and the identified access/egress routes for emergency vehicles (unless this information may be contained on the same site plan)</p>	20E102	✓
All vehicular access points into the Licensed Site shall be provided to a standard appropriate for the nature and volume of traffic shall be laid out and constructed to the satisfaction of the Responsible Authorities	20E103	✓
Designated areas will be used for car parking. Such areas will be adequately stewarded, illuminated and signed	20E104	✓

Protection of Children	CODE	✓
Where entertainment of an adult nature is to take place, the Licence Holder will provide clear signage that the event is not suitable for under 18's	20E105	
Where the event consists of children's activities and / or has creche/lost children's facilities, the Licence Holder will ensure that the necessary background checks including relevant police checks on all potential staff are carried out This will be demonstrated in the Event Management Plan The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers	20E106	✓
All staff will receive training to the procedures for dealing with unaccompanied and lost children on the site to prevent them from harm Such training and procedures will be demonstrated in the Event Management Plan	20E107	✓

Cinema and Film Exhibition	CODE	✓
Children will be restricted from viewing films in accordance with the recommendations of a competent body (usually the British Board of Film Classification) or the Licensing Authority	20E108	

Camp Sites	CODE	✓
Where camping is to be provided, the Event Management Plan will contain a Camp Site Plan This should include detailed information of all facilities to be provided in the camp sites subject to the numbers of people camping, including (but not exhaustive) <ul style="list-style-type: none"> • Monitoring and control of tents/camper vans, • Security/Fire Patrols (including contingency plans for calling the Fire Authority), • Sanitary and washing facilities • Drinking Water • Medical provisions • Catering • Lighting • Signage • CCTV • Policy on cooking / campfires <p>The layout of the campsites with all access and egress points and location of watch towers, fire patrols, etc will be included on the site plan</p>	20E109	
Grass will be cut if necessary, and all cut grass should be removed from areas used for sleeping accommodation	20E110	

The public will not be admitted to the campsites until such time that the Licence Holder is satisfied that the campsites are safe and suitable for the intended use and all provisions are in place and operative	20E111	
Campsites shall have clearly defined emergency vehicle access lanes The lanes should be designed to allow emergency vehicles access and egress from a camping area without the vehicle having to turn back on itself	20E112	
Camping must be controlled to ensure that tents do not encroach onto the vehicle lanes	20E113	
All tents and sleeping accommodation shall be controlled and monitored to ensure that tents etc are adequately spaced having regard to public safety	20E114	
The camp site shall be monitored to ensure that no overcrowding occurs	20E115	
An on site privately organised fire team with off road capability to provide fire cover at all times that the site is open for members of the public shall be provided subject to discussions with fire authority	20E116	
Fire watchtowers shall be provided and staffed by at least two competent personnel at all times during the event All towers to have radio communications with campsite control	20E117	
Prior to the admission of the public on the camp site, all systems used for giving warning in the event of fire, and evacuation procedures, shall be tested Records of such tests will be maintained on the licensed site and produced for inspection by any authorised officer of the Responsible Authorities The Licence Holder will retain copies of such records and certificates for a period of 6 months following the event	20E118	
Fire points shall be clearly signed and visible	20E119	
Cooking facilities shall be monitored by stewards, any that are out of control shall be extinguished	20E120	
All campers on entering the campsite shall be given a leaflet detailing the onsite fire precautions, the action to be taken in the case of a fire and safe practice regarding the use of LPG cylinders for cooking and lighting The leaflet shall also contain a warning that any persons considered to be acting irresponsibly will be ejected from the site	20E121	

From Sue Ward <sue.ward@leedsrugby.com>
Sent 23 January 2020 11:46
To Entertainment Licensing
Cc Stephanie Wright
Subject PREM/04367/001 - variation
Attachments PREM7 04367 001 variation pdf, PREM 04367 001 pdf, V2 RA outdoor events 04367 001 pdf

Dear Entertainment Licensing,

Please find attached a completed PREM7 application form requesting a variation to our existing Premises Licence PREM/04367/001

Please also find attached a copy of the original licence granted on the 19th August 2019 and a completed V2 risk assessment proforma for outdoor events

I will ring you this afternoon to pay the relevant fee

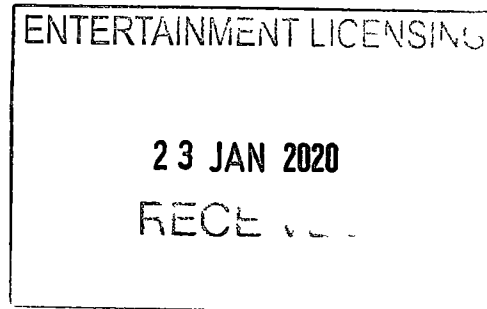
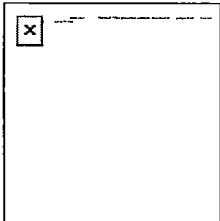
Please note that a blue notice will be displayed around the ground when you have confirmed receipt of the application and an advertisement will be listed in the Yorkshire Post (date to be confirmed)

Should you have any queries regarding the attached please don't hesitate to contact me

Regards,

Sue Ward
Head of Operations

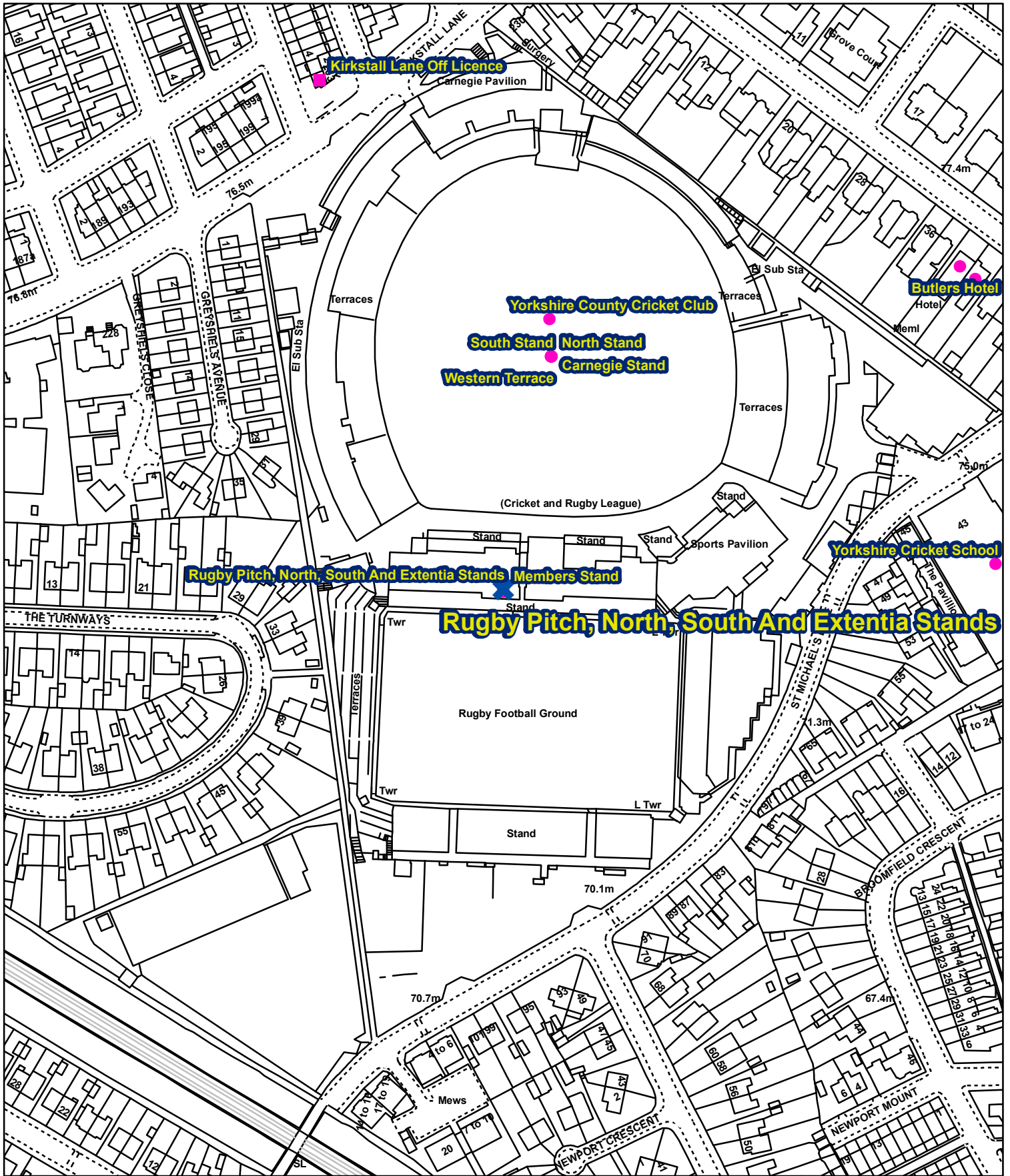
E sue.ward@leedsrugby.com | T 0113 2033201



Leeds Rugby is a trading name of Leeds Cricket Football & Athletic Co Ltd is a company registered in England and Wales under number 0028301. The company's registered office is Emerald Headingley Stadium, St Michael's Lane, Leeds LS6 3BR.

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Key	
	On licence
	Late night refreshment
	Off licence
	Other

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JLH

PREM / 04367 / 002

Musson, Martyn

From: [REDACTED]
 Sent: 03 February 2020 10:02
 To: Entertainment Licensing
 Subject: Re: PREM/04367/002 - Rugby Pitch, North, South And Extentia Stands - Representation

1

Dear Mr Musson
 Thank you for the email. Yes that's precisely my intention: to object to the proposal.
 Regards

[REDACTED]

Get Outlook for Android

From: Entertainment Licensing <Entertainment.Licen@leeds.gov.uk>
 Sent: Monday, February 3, 2020 9:19:28 AM
 To: Khosro Jahdi [REDACTED]
 Subject: PREM/04367/002 - Rugby Pitch, North, South And Extentia Stands - Representation

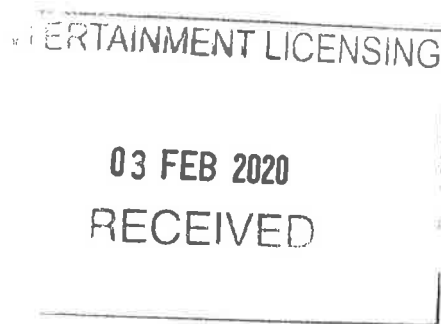
[REDACTED]

Thank you for your email - in regards to your comments below are you wishing to raise an objection to the application that's been received? If you could please confirm by writing back to us.

Kind Regards

[REDACTED]

Licensing Officer
 Entertainment Licensing
 Leeds City Council
 t: 0113 378 5029
 e: [REDACTED]
 w: www.leeds.gov.uk



-----Original Message-----

From: Khosro Jahdi [REDACTED]
 Sent: 01 February 2020 17:03
 To: Entertainment Licensing <Entertainment.Licen@leeds.gov.uk>
 Subject: Proposed weekend entertainment and alcohol consumption, etc.

The recently built Headingley Stadium is in the process of applying for at least 4 weekend events of so-called entertainment that usually involves heavy traffic (one way traffic usually which further causes discomfort for the local residents), unreasonably loud noise of what usually appears to pass as music (ideal for extracting confessions from criminals, so locals suggest), dreadful behaviour by some unruly individuals (who become even more unruly once in a group of similar minded people), urination in streets and pavements, rubbish strewn everywhere, just to mention some of the problems that are almost invariably associated with such events. So please in the interests of common sense, decency and considering the welfare of the local residents who have put up with various other forms of inconvenience, do NOT grant permission for this application. Making money and benefiting the city's economy (and the coffers of the stadium owners), at the expense of making local residents' life sheer hell is not always the best option. Carry out a social and ethical cost-benefit- analysis, forget the traditional accounting one.

Kind regards



Sent from my iPad

Apprenticeships Fair 2020

The biggest Apprenticeships Fair in the North is back! <<http://bit.ly/larf2020>>

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Khan, Nav

②

PREM/04367/001

JA

From: [REDACTED]
Sent: 03 February 2020 21:25
To: Entertainment Licensing
Subject: Objection to change to premises licence PREM/04367/001

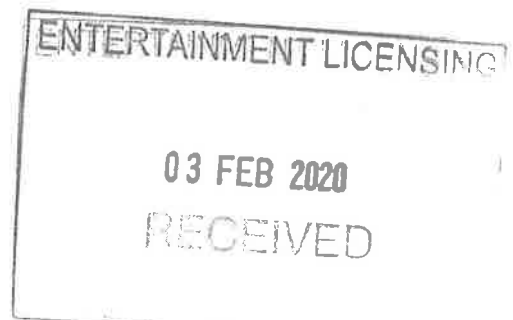
I wish to object to the application of Emerald Headingley Stadium to increase the capacity of and number of live music events.

I want to object on the ground of public nuisance and harm to children.

Headingley Stadium is located in a densely populated residential area. Many of the houses are terraced houses without a drive and without off road parking. Whenever there is an event at the stadium visitors park in the local streets, leaving no parking for the local residents. When there is a rugby match on a Friday and I get home after a busy 12 hour day at work I am not able to park within perhaps 1km of my home. This has worsened with increased capacity with the new stand. Also when the visitors are coming to the area and particularly leaving the area after an event, the whole area around Chapel Lane and the Broomfields becomes gridlocked and I have sat in stationary traffic for at least 20 minutes on a number of occasions when I was trying to get home or needed to go out.

As far as I am aware the stadium has made no attempt to increase it's parking capacity or encourage public transport use and seems content for local residents to bear the brunt of the problems caused by increased capacity so it can increase it's profits at local residents expense.

I do not have young children myself but I am aware of many of my neighbours concerns that younger children will not get the sleep they need if there are music events going on until 11pm just meters from their home. There will also be noise caused by the people leaving the event and returning to their cars which are parked outside local residents houses. Another concern I have of harm to the local population is the air pollution caused in our residential area by the cars with engines running sitting in the gridlocked queue of traffic for up to an hour after the event has finished. Reading application I cannot see that the stadium has even thought about the nuisance or harms it is proposing to cause to the local population let alone considered how it can prevent these problems. For these reasons I request that you turn down this application.



3

Archibald, Janice

From: planning.comments@leeds.gov.uk
Sent: 13 February 2020 10:39
To: [REDACTED]
Subject: Comments for Licensing Application PREM/04367/002

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 10:38 AM on 13 Feb 2020 from [REDACTED]

Application Summary

Address: Emerald Headingley Stadium St Michaels Lane
Headingley Leeds LS6 3BR
Proposal: Premises Licence - Full Variation
Case Officer: Miss Janice Archibald

[Click for further information](#)

Customer Details

Name:
Email:
Address:

[REDACTED]

Comments Details

Commenter Type: Neighbour response
Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 10:38 AM on 13 Feb 2020 I object to this extension of the License relating to concerts at the Emerald Headingley stadium on grounds of public nuisance from noise and disturbance. Events are commonly accompanied by added traffic, litter and inconvenience to Headingley residents in going about their usual business. As Treasurer of the Turnways and Laurel Bank Residents' Association I have been involved in previous arguments about noise nuisance from the stadium. We believed that a satisfactory compromise had been reached with the present arrangements for the License and object to the continuing salami techniques adopted by the stadium in creeping extensions. The Licensing sub-committee must reject the present application in order to allow time for the present conditions to be fully assessed in practice.

U/A

(4)

PREM 104367 1002

From: [Redacted]
Sent: 15 February 2020 12:05
To: Entertainment Licensing
Subject: PREM04367/001

Application by Leeds Cricket, Football & Athletic Co.Ltd.

I wish to object to the above application on the grounds of noise impact and disturbance. (Public Nuisance)
The application for two concert days over two separate weekends with crowds upto 20,000 and with an estimated finishing time of around 11pm, is to my mind totally unreasonable on behalf of the stadium authorities and gives an impression of a total disregard for local residents and their families. (Children Harm)

The area suffers greatly from traffic disruption during Headingley events and here again we have the prospect of traffic disruption before and after an event with up to 20,000 attendees and possibly over two consecutive days & nights.

(Public nuisance)

We have no idea of the noise levels as the Stadium authorities say the artists would be providing their own sound systems, I do know that the concerts will last hours impacting on me and my family.

I believe this application is vague and not enough factual evidence is there to support this application

I urge that this application be rejected.
Thankyou,

[Redacted]

ENTERTAINMENT LICENSING
15 FEB 2020
RECEIVED

Musson, Martyn

JH (5) PREM/04367 / ~~001~~ 002

From: [REDACTED]
Sent: 15 February 2020 14:48
To: Entertainment Licensing
Subject: PREM 04367/001

Application by Leeds,cricket,Football & Athletic co .uk.

I wish to register my objection to the above application on the grounds of noise impact and disturbance. (Public Nuisance) (Children's harm)

The application for two concert days over two separate weekends with crowds upto 20,000 and with an estimated finishing time of around 11pm, is to my mind totally unreasonable on behalf of the stadium authorities and gives an impression of a total disregard for local residents and their families. (Children Harm)

The area suffers greatly from traffic disruption during Headingley events and here again we have the prospect of traffic disruption before and after an event with up to 20,000 attendees and possibly over two consecutive days & nights.

(Public nuisance)

We have no idea of the noise levels as the Stadium authorities say the artists would be providing their own sound systems, I do know that the concerts will last hours impacting on me and my family.

I believe this application is vague and with not enough factual evidence to support this application

I urge that this application be rejected.

Thankyou,

[REDACTED]

ENTERTAINMENT LICENSING
15 FEB 2020
RECEIVED

JH

(6)

PREM/04367 ~~1001~~
002

Musson, Martyn

From: [REDACTED]
Sent: 15 February 2020 17:48
To: Entertainment Licensing
Subject: prem 04367/001

Application by Leeds Cricket, Football & Athletic Co.Ltd

As Chairman of The Turnways & Laurel Bank Residents Association which has over 40 registered households on our mailing list and who have all been notified of my proposed objection, on behalf of our Association and given the opportunity to withdraw their particular objection if they did not agree. There has been do such withdrawals.

We believe that this latest application for 4 concerts over two weekends is likely to cause public nuisance to our residents and their families. This application is similar to the one that was rejected at an hearing last year, with the granting of a possible two day concert of limited capacity, which satisfied neither party.

This application has the proposal for an increased capacity of up to 20,000 concert goers, with the potential to cause even more public disturbance with extra noise and extra traffic at both ends and during the concert.

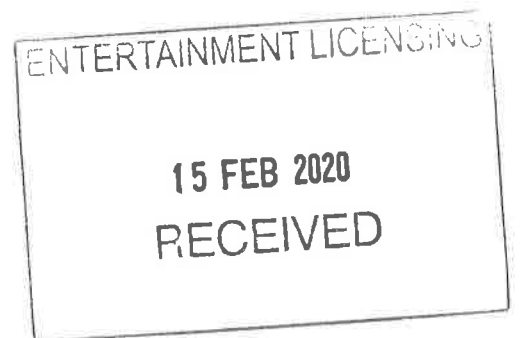
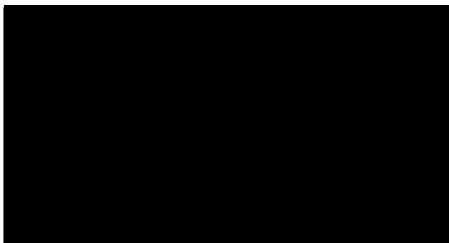
There are families that are quite close to the rugby ground itself and the late finishing time has bound to have an effect on the children both sleeping wise and noise disturbance. (Child welfare and ability to cause harm)

Our residents and their families are faced with the possibility of two concerts maybe on a Friday and Saturday evenings, with long periods of music of which type we do not know and then a late finish, (11pm), this must be seen as a public nuisance to our lives, much greater than the current stadium events.

The potential interference with our ability to move around our area before and after the concerts would I also suggest is a public nuisance.

We all support the rugby and cricket events and accept the disturbance but this application we believe is a step too far and we ask that our rights as residents, parents are safeguarded and that this application be refused.

Thank you.



Musson, Martyn

JJA

(7)

PREM / 04367 / 002

From: [REDACTED]
Sent: 16 February 2020 15:12
To: Entertainment Licensing
Subject: Stadium application

Good morning,

PREM/04367/001

I am writing to object to the application for a variation to the premises licence at Leeds Cricket. Football and Athletic Co Ltd at Emerald Stadium.

My reasons for objecting are: that our densely populated neighbourhood will be subject to the doubling of present permitted stadium numbers to an enormous 20,000 people per concert.. Doubling the numbers is excessive.

There are already tremendous problems of :

1. **traffic congestion** - cars park in unsafe areas, on our side streets, on pavements and across driveways, They cause danger to pedestrians and particularly to children who in the summer months should be able to play safely out of door. Stadium Management have never encouraged their customers in train and bus use in an environmental manner and **doubling** attendance figures will obviously double these congestion problems for those of us who live here.
2. **crowd control** - the numbers are truly excessive for a densely populated area of the city with many families with children. I have seen no detail that the stadium will address the issue.
3. **noise pollution** - the noise from the Stadium has often made it disagreeable for local residents to use their gardens in the summer. Again there is likely be a **doubling** of the sound levels. The stadium has not co-operated fully with local residents on this issue before - it seems unlikely that they will do so now..
4. **anti-social behaviour** - Stadium management have not shown respect or regard for the local population. Large crowds need management. There is little sign that the stadium will seek to extend crowd management beyond their gates. when the crowd numbers have **doubled**.
5. **litter disposal** - no duty of care for the environment has ever been shown by Emerald Stadium . I dread to think what the streets will look like after 20,000 people have attended a concert.
The Stadium management take no responsibility for these effects on the local community at present - the problems will be **doubled**.
For these reasons I hope that the application will be refused.

ENTERTAINMENT LICENSING

16 FEB 2020

RECEIVED

JWA

8-

PREM/04367/002

Musson, Martyn

From: [REDACTED]
Sent: 19 February 2020 17:11
To: Entertainment Licensing; Charlotte Older
Subject: Stadium Licence application PREM/04367/001

Hi there,

I would like to object to this application on the basis of harm to children. I also have some concerns on grounds of public nuisance. It is important to note that a successful application would grant a long term licence and so this decision is of paramount importance to the community and children growing up within it.

For context, I live at 43 the Turnways with my wife and children (a 2 year old girl and 1 month old baby boy). The back of our house is less than 50 yards from the stadium. From the South Stand, spectators can look into our garden where the two back bedrooms are. Many other families live nearby – the stadium sits in the middle of a residential area.

Why I believe that this application would lead to significant risk of harm to children.

- The proposal will make it very difficult for my children to sleep during the evening and into the night. This application would allow music to be played at high volume non stop on 4 nights up until (and past?) 11:00pm. My children go to bed at 7pm. Unlike a rugby match, pop/rock concerts are likely to involve almost nonstop music and commentary from the performers. This will make it very hard for my children to sleep soundly, especially in the summer nights.
- Adding to this concern, additional noise from concert goers leaving the stadium will continue after the event closes (even past 11:30). Concert goers will have been able to buy alcohol, which will make the disruption harder to manage. It is not clear whether the stage etc would also be deconstructed at that night/early the morning after, or where tour buses etc would park (a carpark is right behind our house).
- Furthermore, this disruption will be in addition to other noise pollution from the stadium – for example very regular rugby matches, and during the summer months loud noise from the stadium's screen cooling fans, which are active whenever the ambient temperature is 18 degrees or over (often non-stop and into the night).
- Finally, though not as a result of the stadium's actions the area sits under the Leeds Bradford flightpath, which includes night flights and involves a significant amount of noise disruption.

I also wanted to highlight why previous concert events held by the stadium under its current licence (with primary reference to a 'proms' event last summer) do not provide an appropriate reference point for the potential disruption under the new licence. This is because:

- a) the previous licence was for 10,000 people - the sound levels required for 20,000 people (more than full capacity for a Rugby match) will be completely different.
- b) the stage location will be in a different position to previous events.
- c) 'Bass heavy' concert music (i.e pop/Rock) will carry differently to 'proms' style music
- d) I would also add that the sound from that event last year was loud, but one reason we did not object was because we were aware that the licencing committee had on balance approved the event with restrictions – we took it on the chin.

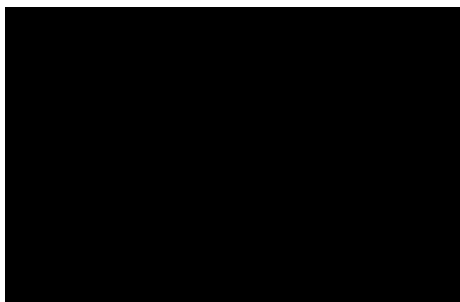
Proposed mitigations

If some version of the application is to be allowed to proceed then I would strongly suggest that the following mitigations be put in place to protect the community and the children living within it, and to allow more time for evidence of impact to be considered.

1. Any granted application should be temporary in nature (1-2 years max) and be limited to 2 events in total lasting no longer than three hours each in total.
2. No events should be held during school term time.
3. No concert music should continue beyond 7pm
4. The stadium should offer to pay for the cost of additional sound proofing (specialist sound proof windows etc) to the properties nearest the stadium.

All the best and thank you for considering my representation.

I would be happy to provide further detail/discuss as needed. I am happy for this objection to be shared with the applicant.



9

PREM/04367/002

ENTERTAINMENT

Interested Party Representation (Form IPR1)

19 FEB 2016
REC



Leeds
CITY COUNCIL

Section 1 – Licence application details

Please indicate as appropriate :

- I wish to object to the following application: PREM/04367/002
- I wish to support the following application:

Applicant name (if known): Leeds Cricket, Football & Athletic Company Limited

Applicant premises name and address: Rugby Pitch, North, South And Extentia Stands
Emerald Headingley Stadium St Michaels Lane Headingley Leeds LS6 3BR

Section 2 – Your personal details

NB : If you are acting as a representative, please go to Section 3.

Title Mr Mrs Miss Other _____

Surname [REDACTED]

First name(s) [REDACTED]

Address (incl postcode):
[REDACTED]

Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at any hearing of this matter.

Please refer to our Guidance Note – GN-M Guidance on making representations for further information and alternative options.

Section 3 – Representative details

If you are representing someone else please complete details below

Name of Representative/
Organisation

Full postal address
(incl postcode)

- Please indicate capacity :
- Representative of Residents Association Ward Councillor Parish Council
- MP Trade Association Other (please specify) _____

Section 4 – Representation grounds

The representation is relevant to one or more of the following licensing objectives:

Please tick relevant box(es)

- Prevention of crime and disorder
- Prevention of public nuisance
- Protection of children from harm
- Public safety

Please select :

- I object to the application being granted at all
- I object to the application being granted in its current form*

*If you choose this option remember to tell us in the next section what changes you would prefer to see.

The grounds of the representation is based on the following:

I wish to object to this application on grounds of public nuisance and have 3 concerns. One is availability of parking, along with the impact of 20,000 people leaving the stadium at 11 p.m. The second is the simple disruption to the area which would arise from having 2 major events on consecutive nights of the same weekend. The third is the possible noise impact on people living in the streets immediately adjacent to the stadium.

The present licence limits attendance to 9,999. Although this is still sufficient to cause significant on-street parking and substantial congestion in the area, doubling the capacity will make this much worse. If a concert finishes just after 10.30 p.m. (which I understand to be the time anticipated by the Stadium company), then public transport is not going to be an option, so on-street parking is going to be the preferred option for most attendees, as there is only very limited on-site parking at the Stadium. Parking for rugby matches currently disrupts the flow of traffic on important routes through the area and there is complete congestion when the match ends - and yet many attend in coaches or by public transport. For a concert, the impact will be much worse, and the ensuing noise will cause substantial nuisance in all the local streets, as well as making it impossible for residents to come and go from their houses for up to an hour.

The current licence also prevents evening events on 2 consecutive days - the second event must be in the afternoon. The application now seeks to remove that restriction. To have to endure the noise and disruption outlined above on both a Friday and a Saturday evening of a single weekend is unreasonable to residents.

As a local resident who can hear the music and commentator of rugby matches INSIDE my double-glazed living room, I have yet to be convinced that the music from a concert will not propagate in a similar manner. The current licence has only been tested by a single concert and it remains a strong possibility that music in a different style/genre could cause a noise nuisance, particularly if there was a significant and repetitive bass beat. It is far too soon after the initial application for such a significant variation to be approved.

You need to complete this box as fully as possible. If you do not the Licensing Authority may not be able to assess the relevance of your representation.

Please attach supporting documents/further pages as necessary – please number all additional pages.

Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

Signed:

Date:

JH

(10)

PREM | 04367 | 002

Application: Prem 04367/001

Application by Leeds Cricket, Football and Athletic Company Limited

We wish to object to the above license application in the strongest possible terms on the basis of noise impact and therefore protection of children from harm, and public nuisance.

The application to increase the current license of 2 events held over 1 weekend per year for up to 10,000 people to 4 events over 2 weekends for up to 19,999 people will have a drastic and untold impact on the local community. The stadium team have proposed the stage to be at the western terrace facing away from The Turnways meaning there will potentially be the crowd noise of up to 19,999 people screaming and shouting over the top of music, for hours on end over the small western terrace wall towards The Turnways causing huge potential noise pollution and public nuisance for all residents especially our own and other families, children and the elderly living on The Turnways. (See additional item 1 – a drawing I have prepared showing the open nature of the stadium and the direction the crowd noise will travel)

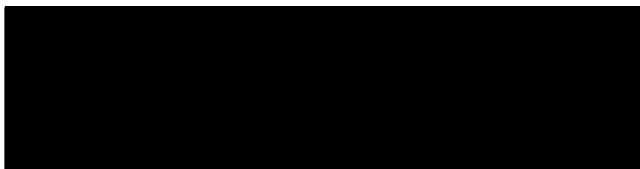
The current license granted allows 1 concert for up to 10,000 people and 1 smaller concert to finish at 6pm for up to 5,000 people. The proposed change in licensing would mean up to 19,999 people at up to 4 events per year, until 11pm, this would have a massive impact on the potential litter, anti-social noise and behaviour, drinking before and after events meaning our local community is significantly impacted and with the likelihood that we'd need to move out of our home altogether with our young family for the proposed 2 weekends.

The 1 event already held at the stadium had a capacity of roughly 3000 people, with the stage on the north side and therefore the crowd were facing into the stadium . It was an opera gig which is very different to the live music concerts now planned so can in no way be used as a benchmark to measure potential impact to residents for up to 19,999 people. Going against the wishes of the license application granted in August 2019 the stadium have not proved they can successfully hold a concert for 10,000 people with little or no impact to local residents. Again going against the wish of the previously granted license, the stadium team did not provide a phone number for the audio company should any complaints arise during the event in September 2019. Crowd noise from a Rhinos game often spikes in times of excitement which can clearly be heard inside local houses, this would likely be constant for hours on end in the event of a similar crowd capacity concert causing a huge effect on families and children.

Public transport is vastly reduced beyond 7pm in the Headingley and Leeds area meaning traffic in the area could potentially be gridlocked causing huge grief for people wishing to carry on with their normal lives before and after each concert. More cars in the area due to reduced public transport will have an impact on the local environment can could cause an additional health risk due to fumes and disturbance caused by revving and beeping before and after each event.

This is a rugby ground in a residential area; it is **not** and **should not** be turned into a regular live music venue for large concerts. The impact on residents will be untold and on top of international and domestic cricket and over 10 super league fixtures per year the it would be huge detriment to the residents' ability to go about their normal home lives.

We strongly urge that this application be rejected.



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